

United States Capitol Page Alumni Association

Organizational Meeting April 5, 2008

Home of Beth Ambrose, Washington, D.C.

In attendance:

Beth Ambrose [eambrose@nahb.com](mailto:eambrose@nahb.com)

Dennis Embry  
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Bill Peard  
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Julie Wise  
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Joe Stewart  
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Bill Hitchcock  
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Doug McFadden  
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Patrice Frey [Patrice\\_Frey@yahoo.com](mailto:Patrice_Frey@yahoo.com)

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Jim Kolbe  
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Action items are in **bold**

- Form of organization
  - C3 Corporation, chartered in the District of Columbia – **Joe Stewart to lead**
  - Name: United States Capitol Page Alumni Association
  - Governance:
    - Board of Directors, consisting of the 11 individuals present at the Organizational Meeting
    - Executive Committee, consisting of the following officers:
      - President – Bill Peard
      - First Vice President – AB
      - Second Vice President – Beth Ambrose
      - Secretary – Bill Hitchcock
      - Treasurer – Patrice Frey
    - Bylaws TBD – **Joe Stewart**
  - IRS status – **Doug McFadden to lead**
- Funding
  - Dues will be charged to members
    - \$10.00 per year for any alumnus enrolled in an accredited educational institution
    - \$25.00 for all other alumnae
  - Organizational expenses will be paid by the founding individuals on an *ad hoc* basis, and will be reimbursed as dues become available.
  - **A “Trustee” bank account will be opened by Patrice Frey** to receive initial funds.
- Membership
  - A member must have been a Page during high school years in one of the following institutions, or subsidiary institution thereof, e.g. Document Page, Folding Room, etc.:
    - United States Senate
    - United States House of Representatives
    - United States Supreme Court.
  - Status will be verified by processes **TBD by Executive Committee**
  - The Secretary will establish a membership database.
- Scope of Activities – shall include, but not be limited to:

- Membership Directory
    - **Bill Hitchcock to draft a content shell, format and security plan**
  - Website – [www.capitolpages.org](http://www.capitolpages.org) domain will be **donated by Bill Hitchcock**
  - Mentoring, archival, networking activities” – **Julie Wise to lead and report to Executive Committee**
    - Participation and assistance in official historical activities of the Congress and Supreme Court
    - “Life after Paging” functionality.
      - Record of contributions, recognition, accolades of former pages
      - Mentoring Program to communicate the benefits and lessons of having been a page in later-life activities, in or out of government. Some resources:
        - Jim Oliver
        - Darryl Gonzales
        - Peggy Sampson
      - Recommendations on appropriate vehicles to encourage personal and professional networking within the USCPAA community.
  - Reunions (**Bill Peard to validate this with the organizers of the 2008 reunion and report to Executive Committee**)
    - “All-Classes” reunion to be held every 3 years Annual “All classes” luncheon or similar limited scope event?
    - Provide advice and assistance to “All-decade” or individual year reunions (no hard resources or funding)
  - Education – **Jim Kolbe to lead and report to Executive Committee**
    - Scholarship and/or hardship fund recommendations
  - Public communications – Big enough job for a dedicated committee? **Executive Committee to make recommendation to the Board on how to structure this functionality**
    - Advocacy of Page Program – examples:
      - Literature or canned press kit
      - Speakers Bureau, consisting of members willing to speak in their local community
      - PowerPoint(s)
    - Crisis Response plan - **Executive Committee to make recommendation to the Board on how to structure this functionality**
1. **Action items above will be completed by April 18**
  2. **Executive Committee will meet electronically via Skype on or before April 19 ([www.skype.com](http://www.skype.com) Anyone who needs installation help and/or a personal walkthrough should contact Bill Hitchcock 214-625-4355 or [Bill@WildBillHitchcock.com](mailto:Bill@WildBillHitchcock.com).**
  3. **Following the Executive Committee meeting a copy of the meeting minutes and any artifacts generated will be sent to the full Board, along with suggested future actions.**

Respectfully submitted by



Bill Hitchcock, USCPAA Secretary